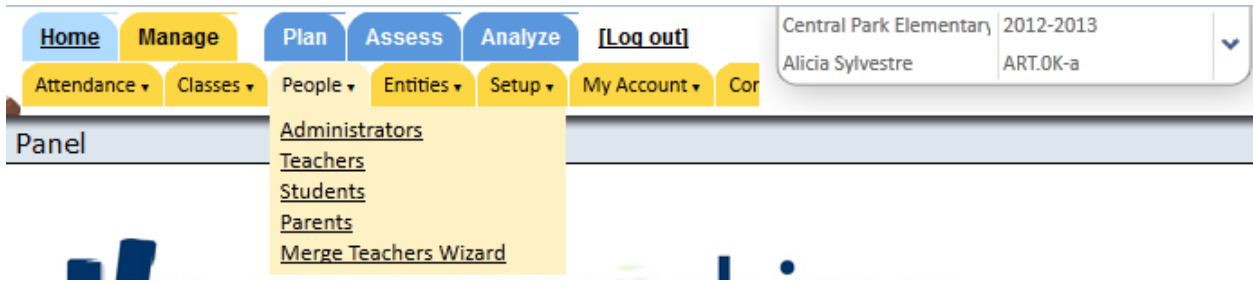# How to Find Contact Information in SA?

Step 1: Select Manage > People > Parents

Step 2: Select Add a Field icon

Step 3: Check any fields you which wish to view. You can deselect fields you do not wish to view.

Step 4: Apply Changes

Note: Only information that has been entered into Maplewood will appear in StudentsAchieve.